

Governors State University  
Civil Service Senate Minutes  
September 9, 2014  
Room D1496 – 11:00 a.m.

Meeting was called to order by Sheryl Jones-Harper at 11:07 a.m.

Roll call was done by Laura Owens.

	Present	Excused	Absent		Present	Excused	Absent
Paula Cosenza (2014)	x			Eric Nicholson (2016)	x		
Candace Dade (2016)	x			Laura Owens (2015)	x		
Dennis Dent (2016)	x			Gina Ragland (2016)	x		
Lauren Esolato (2015)		x		LaTonia Richmond (2015)	x		
Dorothea Franklin (2016)	x			Raquel Rios-Aguirre (2016)			x
LaSheena Fuller (2016)	x			Mary Rothenberg (2015)	x		
Joyce Giroux (2016)		x		Debra Sbalchiero (2015)		x	
Adrienne Gray (2015)			x	Karen Sinwelski (2015)	x		
Shawn Jones		x		Scott Smith (2015)			x
Sheryl Jones-Harper (2016)	x			Sabrina Slocum (2015)			x
Sandi Kawanna (2016)	x			Merri Wilkerson (2015)	x		
Audrey McIntyre (2016)	x						

**Guests:** Lynn Clayton; Pulcratia Kenny-Smith

**Approval of Minutes:**

Approval of CS Meeting Minutes for August Minutes, 2014 – tabled

**Committee Reports:**

1. **Governance (Eric): no update.**

2. **Affairs (Gina):**

- i. LaSheena met with Gina agreed to offer approx.. 1 thing a month. Need sign-up for Friends and Family volunteers (the more visual Senate the better).
- ii. August : Breakfast card went to the Business Office, payroll during August. Sept.: Going to Admissions Processing, Marketing and Registrar Looking for more volunteers; contact Gina or LaSheena.
- iii. Ongoing CPA Ticket promotion –Laura ; 3 flyers of ‘Civil Service Staff offer’ will be sent out during the September-May Theater Season. Each flyer will have 3 or 4 shows to choose from and we will be giving 10 pair of tickets to the first 10 people to respond by mail (no one person can win twice in a season).
- iv. November 19<sup>th</sup> Vendors Fair – Gina will check with Chief for parking along Belltower. Marketing for flyers ‘the more the merrier’.
- v. December 3rd Civil Service Day is , Gina and Sheryl are working out the details. Ideas wanted. Mary will check for CPA. Possibly a Fashion Show.

3. **Educational Assistance (Lynn and LaTonia):**

Fall deadline Sept. 30<sup>th</sup>

4. **Correspondence (Laura):**

Sheryl will make an appointment with Rhonda marketing to discuss stationary / tri-fold Laura; Gina will join.

Governors State University  
Civil Service Senate Minutes  
September 9, 2014  
Room D1496 – 11:00 a.m.

5. **Personnel Resolution Committee** : (actually listed in Civil Service bylaws as Standing Grievance Committee):  
Laura is working on providing clearer definitions of what is out there in CSBylaws vs. Handbook.

**Representative Reports** - (University Wide Committees that Civil Service has representation on):

- a. **EAC Committee Representative:** (Ann Jaso x4914)-
- b. **EOM Committee:** (Paula Cosenza x4080): -
- c. **PBAC/BOT/Pres. Meeting:** (Sheryl) - nothing to report

II. **Financial report** – Gina

**New Business:**

- a. Council of Councils – 6 people going Holiday Inn booked Sheryl working on car rental.
- b. BOT – Oct. 3<sup>rd</sup> –All senators need to attend Please submit items for for agenda.

**Adjournment:**

Motions:

1<sup>st</sup>: Joyce

2<sup>nd</sup>: Karen

Discussion: none

All voted in favor by voice vote. Motion carries.

Meeting adjourned at 12:05 pm.